

# BELLEVILLE HENDERSON CENTRAL SCHOOL

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## BELLEVILLE HENDERSON CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING MINUTES September 16, 2024

President Allen opened the meeting with the Pledge of Allegiance and called to order in the Library at 7:00 p.m.

The following members were present (5): John Allen, Anthony Barney, Roger Eastman, Gary Ramsdell, and Kristin Vaughn.

Others present: Jane Collins, Superintendent, Scott Storey, Building Principal, Colleen Bellinger, Business Manager, and Sally Kohl, District Clerk.

Excused: Dennis Jerome, Adam Miner,

Members from the community/guests: Michael Bellinger, Denise Brown, Heather Streeter, Deanna Cobb, David Green, and Carrie Eastman,

### **ACCEPTING THE AGENDA**

Resolved that this Board of Education approve the agenda as published.

Motion made by: Roger Eastman  
Seconded by: Anthony Barney

Motion Carried: 5-0

### **PRESENTATIONS**

There were no presentations

### **PUBLIC PARTICIPATION**

Mrs. Heather Streeter on behalf of the BHTA Union shared a statement addressed to the Board.

### **CALENDAR OF EVENTS**

9/16	7:00 pm	Board of Education Meeting-Library
9/19	7:00 pm	Under the Lights Game VB Soccer vs Alexandria
9/20	7:00 pm	Under the Lights Game VG Soccer vs Sandy Creek
9/20-25		Book Fair
9/21		Community Ag Fair
9/21	7:00 pm	Under the Lights-Alumni Soccer Game
9/23	3:05 pm	Grade Level Meeting
9/25	3:05 pm	Workplace Violence Prevention Advisory Committee
9/25 & 26		Individual Picture Day

### **ACCEPTING THE AGENDA**

Date: September 16, 2024

10/TBD by BHTA	BH Pink Out Benefit for Andrea Rutigliano-Sponsored
10/2 3:30 pm	State FFA Officers Meeting-Hosted by BH FFA
10/4	5-Week Progress Reports Distributed
10/4	Fall Pep Rally
10/5	Homecoming
10/7 7:00 pm	Board of Education Meeting-Library
10/7-10	Fire Prevention Week
10/9 3:05 pm	Technology Committee Meeting
10/11	Superintendent's Day
10/14	Columbus Day Holiday (No School)
10/14-18	School Board Recognition Week
10/17	School Picture Retakes
10/17 10:09 am	Safety Committee Meeting
10/18 2:00 pm	Health and Wellness/Pro-Social Committee Meeting
10/19	Fundraiser for Andrea Rutigliano Sponsored by SH
VFW	
10/20	Section III Play Begins
10/20-22	NYSSBA Convention
10/23 3:05 pm	Curriculum Council Meeting
10/23-26	National FFA Convention, Indianapolis, IN
10/28 3:05 pm	Grade Level Meeting
10/29	Bi-County Junior High Band Rehearsal
10/29 5:15 pm	JLSBA Fall Dinner Presentation at Maggie's on the River
10/31 9:30 am	Halloween Parade in the Gym
11/1	Bi-County Elementary/Senior Hi Chorus Rehearsal
11/2	Bi-County Fall Festival at South Lewis School
11/4 7:00 pm	Board of Education Meeting-Library
11/6 6:30 pm	PTO Meeting-Library
11/6	NJHS Inductions
11/6 3:05 pm	Technology Committee Meeting
11/7 5:30-7:30 pm	Parent Teacher Conference Pre-K-5
11/7 6:00 pm	Booster Club Meeting-Library
11/8 12:00-3:00 pm	Parent Teacher Conference-Grades Pre-K-6
11/8 6:00 pm	Elementary Musical-Finding Nemo
11/8	10-Week Report Cards Distributed
11/9 6:00 pm	Elementary Musical-Finding Nemo
11/11	Veterans Day-Holiday
11/13 3:05 pm	Curriculum Council Meeting
11/14 10:09 am	Safety Committee Meeting
11/14 5:30-7:30 pm	Parent Teacher Conferences Grades 6-12
11/18	JV and Varsity Winter Sports Begin
11/20	NHS Inductions
11/20 3:05 pm	Workplace Violence Prevention Advisory Committee
11/22-23	Area All-State Festival at Indian River HS
11/25 3:05 pm	Grade Level Meeting
11/27-29	Thanksgiving Recess

**COMMUNITY OF CARING UPDATE**

The Clerk shared the news of Laura Metzler (Finney), Aide getting married on September 7<sup>th</sup>, Congratulations to the new Mr. And Mrs. Finney. The Clerk also shared that Deborah Clark is now a grandmother, her grandson, Jameson Clinton Clark was born on August 30<sup>th</sup>, congratulations to Debbie and her family.

**CONSENT AGENDA**

**1. Resolved that this Board of Education approve the following:**

A. MINUTES

BHCSO Board of Education Meeting Minutes from August 19, 2024.

B. CSE/CPSE RECOMMENDATION(S)

Report on recommendations from the Committee on Special Education:

Student numbers: 99211129, 99211134.

This report is on file with Emily Worden, Chairperson of the Committee on Special Education.

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried: 5-0

**PERSONNEL**

**2. APPROVE SAFETY COMMITTEE MEMBERS**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves the following as District Safety Committee members:

Jane Collins, Scott Storey, Emily Worden, Colleen Bellinger	Administration
Steven Earl	School Safety Officer
Matthew Soluri	Teacher Representative
Kimberly Gordinier	Teacher/Parent Representative
Adam Passage	Head Custodian/Parent Representative
Craig O'Donnell	Transportation Supervisor
Karen Bertram	School Nurse
Shaun Gagan	School Counselor
Sally Kohl	District Clerk

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 5-0

**CONSENT AGENDA**

**BH BOE MEETING MINUTES  
8/19/2024**

**CSE/CPSE RECOMMENDATIONS**

**APPROVE SAFETY COMMITTEE  
MEMBERS**

**3. APPROVE LEAD EVALUATOR**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves Scott Storey be approve as Lead Evaluator for the 2024-2025 school year.

Motion made by: Gary Ramsdell

Seconded by: Anthony Barney

Motion Carried: 5-0

**4. APPROVE BOYS' MODIFIED ASSISTANT SOCCER COACH**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves David Green as Boys' Modified Soccer Assistant Coach for the 2024-2025 school year.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 5-0

**5. APPROVE MENTORS**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves the following mentors:

- Justin Montague (mentoring Olivia Ososkalo)
- Barbara Bibbins (mentoring Katherine Abel)

Motion made by: Kristin Vaughn

Seconded by: Roger Eastman

Motion Carried: 5-0

**6. APPOINTMENT BUS MONITOR**

Resolved, upon the recommendation of the Superintendent, the Board of Education, the following person is hereby appointed at a ten-month, full time probationary bus monitor.

Name: Karen Salisbury

Effective Date: September 17, 2024

Expiration Date: September 16, 2025

Salary: \$16.00 per hour

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 5-0

**APPROVE LEAD EVALUATOR-  
SCOTT STOREY**

**APPRVOE BOYS' MODIFIED  
ASSISTANT SOCCER COACH-DAVID  
GREEN**

**APPROVE MENTORS-JUSTIN  
MONTAGUE AND BARB BIBBINS**

**APPOINT BUS MONITOR-KAREN  
SALISBURY**

**7. APPROVE ADDITIONAL RETURN SUBSTITUTES**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves the following additional returning substitutes for the 2024-2025 school year:

	<u>Instructional</u>	<u>Non-Instructional</u>
Alicia Hall	X	X
Teagan Costello	X	X
Myrna Knox	X	X
Laura Zehr	X	
Alexis Bellinger	X	

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 5-0

**8. APPROVE SUBSTITUTE TEACHER-DEBORAH CLARK**

Resolved, that this Board of Education approves Deborah Clark as substitute teacher retroactively effective August 27, 2024.

IT BEING UNDERSTOOD, that Ms. Clark has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Roger Eastman

Seconded by: Gary Ramsdell

Motion Carried: 5-0

**9. APPROVE SUBSITUTE TEACHER-DOREEN SCHNECKENBURGER**

Resolved, that this Board of Education approves Doreen Schneckenburger as substitute teacher.

IT BEING UNDERSTOOD, that Ms. Schneckenburger has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 5-0

**10. APPROVE SUBSITUTE TEACHER-TAMMY DITCH**

Resolved, that this Board of Education approves Tammy Ditch as substitute teacher.

IT BEING UNDERSTOOD, that Ms. Ditch has had a criminal history background check, including fingerprinting, performed by the State Education Department.

Motion made by: Kristin Vaughn

Seconded by: Roger Eastman

Motion Carried: 5-0

**APPROVE ADDITIONAL RETURNING SUBSTITUTES**

ALICIA HALL  
TEAGAN COSTELLO  
MYRNA KNOX  
LAURA ZEHR  
ALEXIS BELLINGER

**APPROVE SUBSTITUTE TEACHER-DEBORAH CLARK**

**APPROVE SUBSTITUTE TEACHER-DOREEN SCHNECKENBURGER**

**APPROVE SUBSTITUTE TEACHER-TAMMY DITCH**

**11. APPROVE SUBSTITUTE BUS MONITOR AND DRIVER-LINDA BROADHURST**

Resolved, that this Board of Education approves Linda Broadhurst as a substitute bus monitor and driver.

IT BEING UNDERSTOOD, that Mrs. Broadhurst will receive the required training for bus monitor and driver and will not drive until she has received the proper training for driver, obtains a license and medical physical.

Motion made by: Roger Eastman  
Seconded by: Gary Ramsdell

Motion Carried: 5-0

**12. APPROVE SUBSTITUTE BUS MONITOR AND DRIVER-GABRIELE DICKINSON**

Resolved, that this Board of Education approves Gabriele Dickinson as a substitute bus monitor and driver.

IT BEING UNDERSTOOD, that Ms. Dickinson will receive the required training for bus monitor and driver and will not drive until she has received the proper training for driver, obtains a license and medical physical.

Motion made by: Kristin Vaughn  
Seconded by: Gary Ramsdell

Motion Carried: 5-0

**13. APPROVE SUBSTITUTE BUS MONITOR AND CLEANER-DENISE BROWN**

Resolved, that this Board of Education approves Denise Brown as a substitute bus monitor and cleaner.

IT BEING UNDERSTOOD, that Mrs. Brown will receive the required training for bus monitor.

Motion made by: Roger Eastman  
Seconded by: Anthony Barney

Motion Carried: 5-0

**14. ACCEPT RESIGNATION-MELANIE BERRY**

Resolved, that upon the recommendation of the Superintendent, this Board of Education accepts, with regret, the resignation of Melanie Berry, English Teacher, effective September 21, 2024.

Motion made by: Roger Eastman  
Seconded by: Kristin Vaughn

Motion Carried: 5-0

**APPROVE SUBSTITUTE BUS  
MONITOR AND DRIVER-LINDA  
BROADHURST**

**APPROVE SUBSTITUTE BUS  
MONITOR AND DRIVER-GABRIELE  
DICKINSON**

**APPROVE SUBSTITUTE BUS  
MONITOR AND CLEANER-DENISE  
BROWN**

**ACCEPT RESIGNATION-MELANIE  
BERRY**

**15. ACCEPT RESIGNATION-KENT FRAWLEY**

Resolved, that upon the recommendation of the Superintendent, this Board of Education accepts, with regret, the resignation of Kent Frawley, Bus Driver effective September 13, 2024.

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 5-0

**16. ACCEPT RESIGNATION-MICHAEL FRAWLEY**

Resolved, that upon the recommendation of the Superintendent, this Board of Education accepts, with regret, the resignation of Michael Frawley, Bus Monitor and Substitute Bus Driver, effective September 13, 2024.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 5-0

**17. ACCEPT RESIGNATION-CODY JONES**

Resolved, that upon the recommendation of the Superintendent, this Board of Education accepts, with regret, the resignation of Cody Jones, Teacher Assistant, effective August 27, 2024.

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 5-0

**NEW BUSINESS**

**18. APPROVE ATTENDANCE FFA NATIONAL CONVENTION**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves pursuant to Board of Education Student Tours Policy (#8461), twelve (12) BHCS Students, and Tedra Bean, Nichole Hirt (IRCS), Matt Greene (ACS), and Jeff Parnapy (BBCSD) as chaperones to attend the National FFA Convention in Indianapolis, Indiana, October 20-26, 2024. The list of students attending is on file with the District Clerk.

Motion made by: Kristin Vaughn

Seconded by: Roger Eastman

Motion Carried: 5-0

**19. APPOINT VOTING DELEGATE & ALTERNATE FOR NYSSBA ANNUAL BUSINESS MEETING**

Resolved, that this Board of Education appoints John Allen as voting delegate and Anthony Barney as the alternate delegate at the NYSSBA Annual Business Meeting.

Motion made by: Roger Eastman

Seconded by: Gary Ramsdell

Motion Carried: 5-0

**ACCEPT RESIGNATION-KENT FRAWLEY**

**ACCEPT RESIGNATION MICHAEL FRAWLEY**

**ACCEPT RESIGNATION-CODY JONES**

**APPROVE ATTENDANCE AT FFA NATIONAL CONVENTION**

**APPOINT NYSSBA VOTING DELEGATE AND ALTERNATE FOR ANNUAL BUSINESS MEETING**

**20. APPROVE 2023 CAPITAL OUTLAY BID (PROJECT #021)**

Resolved, that upon the recommendation of the Superintendent, this Board of Education approves the bid received from Powis Contracting for the base bid amount of \$57,950.00.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 5-0

**21. MOA-BIBBINS**

Resolved, that this Board of Education gives the Superintendent permission to sign the Memorandum of Agreement between the Belleville Henderson Central School District, Belleville Henderson Teachers' Association and Barbara Bibbins for the 2024-2025 school year.

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 5-0

**22. MOA-BINGLE**

Resolved, that this Board of Education gives the Superintendent permission to sign the Memorandum of Agreement between the Belleville Henderson Central School District, Belleville Henderson Teachers' Association and Peter Bingle for the 2024-2025 school year.

Motion made by: Kristin Vaughn

Seconded by: Gary Ramsdell

Motion Carried: 5-0

**23. MOA-COBB**

Resolved, that this Board of Education gives the Superintendent permission to sign the Memorandum of Agreement between the Belleville Henderson Central School District, Belleville Henderson Teachers' Association and Deanna Cobb for the 2024-2025 school year.

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried: 5-0

**24. MOA-ABEL**

Resolved, that this Board of Education gives the Superintendent permission to sign the Memorandum of Agreement between the Belleville Henderson Central School District, Belleville Henderson Teachers' Association and Katherine Abel for the 2024-2025 school year.

Motion made by: Roger Eastman

Seconded by: Kristin Vaughn

Motion Carried: 5-0

**APPROVE 2023 CAPITAL OUTLAY  
BID FROM POWIC CONTRACTING**

**PERMISSION TO SIGN MOAS**

**BIBBINS**

**BINGLE**

**COBB**

**ABEL**

**25. MOA-SOLURI**

Resolved, that this Board of Education gives the Superintendent permission to sign the Memorandum of Agreement between the Belleville Henderson Central School District, Belleville Henderson Teachers' Association and **Matthew Soluri** for the 2024-2025 school year.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 5-0

**26. APPROVE NON-RESIDENT STUDENTS**

The following additional non-resident students are attending Belleville Henderson Central School for 2024-2025:

Student	Grade	District of Residence
Truman Whitney	9	South Jefferson
Sawyer Whitney	5	South Jefferson
McClayne Reardon	11	Sackets Harbor
Jacobi Robshaw	9	Watertown City School
Anna Colter	12	Watertown City School

Motion made by: Kristin Vaughn

Seconded by: Anthony Barney

Motion Carried: 5-0

**POLICY**

**27. FIRST READING/WAIVE SECOND READING/APPROVE POLICY**

Resolved, that upon the recommendation of the Superintendent, this Board of Education waives the second reading and approves the following amended/deleted/new policies:

7130 Entitlement to Attend-Age and Residency

7131 Education of Students in Temporary Housing

7221 Participation in Graduation Ceremonies and Activities (New Policy)

7222 Diploma or Credential Options for Students with Disabilities

7240 Student Records: Access and Challenge

7241 Student Directory Information

7242 Military Recruiters' Access to Students

7243 Student Data Breaches (Deleted Policy)

7250 Student Privacy, Parental Access to Information, and Administration of Certain Physical Examinations to Minors

7260 Designation of Person in Parental Relation

7313 Suspension of Students

7320 Alcohol, Tobacco, Drugs, and Other Substances

7410 Extracurricular Activities

7420 Sports and the Athletic Program

7511 Immunization of Students

7512 Students Physicals

7513 Administration of Medication; Other Products

7521 Students with Life-Threatening Health Conditions

7522 Concussion Management

**PERMISSION TO SIGN MOA cont'd**

**SOLURI**

**APPROVE ADDITIONAL NON-RESIDENT STUDENTS**

**APPROVE POLICIES**

Date: September 16, 2024

7530 Child Abuse and Maltreatment  
7553 Hazing of Students

**APPROVE POLICES (cont'd)**

Motion made by: Roger Eastman  
Seconded by: Gary Ramsdell

Motion Carried: 5-0

**28. APPROVE SECOND READING**

6160 Professional Growth Staff Development  
6550 Leaves of Absence  
6551 Family Medical Leave Act (FMLA)

Motion made by: Kristin Vaughn  
Seconded by: Roger Eastman

Motion Carried: 5-0

**FOR THE BOARD'S REVIEW**

JLSBA Fall Dinner

- When: Tuesday, October 29, 2024
- Where: Maggie's on the River
- Speaker: Regent Patrick Mannion
- Time: Registration at 5:15 pm and Dinner at 6:00 pm

**ADMINISTRATIVE REPORTS**

Business Manager's Update

**Building and Grounds/Food Service Departments:**

Meetings are held with both departments on a weekly basis. The Youth Employment Program is starting a Youth and Young Adult Year Round Employment Program for the ages 16-20. The program will run from October 2024 through June 2025. The departments will utilize this program.

**Grants:**

ESSA and 611 Grants were reviewed.

**Tax Collecting:**

In person tax collection is going well. In person collection runs through October 3, 2024. After October 3, payments will only be accepted by mail. Mrs. Rexford and Mrs. Bellinger have been assisting Mrs. Forrester when needed.

Principal's Update

**Open House:**

Open House on August 28 was well attended. The Corn Roast was a great community event. Schedules were also distributed during Open House.

**Enrollment:**

BH Students are enrolled in Edge Classes, JCC Classes, and EMT Class. Mr. Storey also reported on Edge. BOCES CTE Student enrollment is up. There are 35 out of 72 (49%) Juniors and Seniors attending an AM or PM BOCES Class. Enrollment numbers for 2024-2025 is currently at 500.

**Emergency Evacuation Drills:**

Date: September 16, 2024

A notification must go out to parents and staff at least one week in advance of when drill will be held. This will be done through ParentSquare for parents and email for teachers and staff.

#### Superintendent's Update

##### **2023 Capital Improvement Project Update:**

The 2023 Capital Improvement Project-Phase 2, September 2024 Board Report from Watchdog Building Partners was reviewed.

##### **BHTA Communication:**

Ms. Collins followed up to Mrs. Streeter's letter from the BHTA, she would like the communication between Administration and BHTA to continue and that in order to improve communication, it should be done at a written level.

##### **NYSED Regionalization:**

Ms. Collins informed the Board on a meeting that was held at BOCES on the NYSED Regionalization Plan that will be forthcoming.

#### **UPDATE TO BOARD OF EDUCATION QUESTIONS**

##### **PUBLIC PARTICIPATION**

There was no public participation at this time.

##### **EXECUTIVE SESSION**

Resolved, that this Board of Education enter executive session at 7:45 pm to discuss matters pertaining to potential employment

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 5-0

President Allen declared open session at 8:10 pm.

##### **ADJOURNMENT**

Resolved, that at 8:13 pm, this meeting be adjourned.

Motion made by: Roger Eastman

Seconded by: Anthony Barney

Motion Carried: 5-0

Respectfully Submitted,



Sally Kohl,  
District Clerk

**EXECUTIVE SESSION**

**OPEN SESSION**

**ADJOURNMENT**